**AWARDS NNER BOOKING FORM 2017**

JOIN IN THE CELEBRATIONS!

FABULOUS AWARDS DINNER & CEREMONY

AS WE RECOGNISE AND REWARD OUTSTANDING PERFORMANCE ACROSS THE SOUTH WEST OF ENGLAND, WE ARE DELIGHTED TO INVITE YOU TO JOIN US FOR THE ULTIMATE REWARD AND RECOGNITION EXPERIENCE!

We look forward to welcoming our Award finalists to what will be an amazing evening of celebration as we recognise and celebrate their achievements.

The winners of all categories will be announced at this year’s Awards Dinner & Ceremony which will take place on Friday 28 June at the Bristol Marriott City Centre Hotel.

The evening will be a glamorous black-tie event attended by more than 300 guests from high profile organisations across the South West of England.

Table packages include a welcome glass of bubbles followed by a delicious 3-course dinner, complimentary table wine (and champagne on VIP Tables!) plus an evening of ‘A’-list entertainment, music and dancing!

You can book VIP or premier tables and each table package has its own benefits, details are listed below. To book your table(s) please download and complete the booking form or click on the link to book on line using a credit card. We have also included an ‘Earlybird Discount Offer’ and this offer can be booked NOW! **To benefit from this discount the table must be booked and paid for by the offer closing date of MONDAY 13 MAY.**

Once your booking form has been emailed to the awards event manager at tracy@marshmarketing.co.uk you will be sent an invoice as confirmation within five working days of receipt. If you do not receive an email confirmation, please contact Tracy on 07969 536321.

BOOKING FORM

**Name: .................................................................................................**

**Company Name: ………………………………………………………………………………..**

**Job Title: ..............................................................................................**

**Postal Address: ………………………………………………………………………………….**

 **………………………………………………………………………………..**

 **…………………………………………………………………………………**

**Postcode: ……………………………………….**

**Mobile No: ………………………………………………………………..**

**Email: ………………………………………………………………………………………………………**

**Signature: ....................................................................................**

**TABLE PACKAGES**

| **TABLE PACKAGES** | **EARLY BIRD DISCOUNT**  | **VAT** | **TOTAL** | **STANDARD RATE** **Bookings after 13 May** | **VAT** | **TOTAL** | **BOOKING TOTAL****Inc VAT** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SWCCF MEMBERS** |  |  |  |  |  |  |  |
| **Premier Table x10**This package includes 4 bottles of wine + beer bucket  | **£3180** | **£636** | **£3816** | **£3400** | **£680** | **£4080** |  |
| **VIP Table x10**This package includes 4 bottles of wine, 2 bottles of champagne+ beer bucket and will be located at the front of the room | **£3,510** | **£702** | **£4212** | **£3785** | **£757** | **£4542** |  |
|  |  |  |  |  |  |  |  |

* The EARLYBIRD CLOSING DATE is **MONDAY 13th MAY**
* The above costs are for members of the South West Contact Centre Forum. For non-members the cost is an additional 20% per table.

I am booking ……… VIP Table(s) at a TOTAL cost of £………….. + vat

I am booking ……… Premier Table(s) at a TOTAL cost of £…………….. + vat

Please note that to benefit from the earlybird discount offer you must have booked and paid for your tables before the earlybird closing date which is midnight on **MONDAY 13 MAY**. If payment is not received by this date the cost will automatically revert to the standard rate.

Payment can be made using the link here: <https://contactcentreforum.co.uk/southwest/awards-launch/awards-dinner/>. Alternatively, you can pay your invoice by bank transfer or credit card.

**Terms & Conditions:**

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1. There is no fee to enter the Awards however all finalists are expected to attend the Awards Dinner and if for some reason they are not able to attend an administration fee will be charged as they will have been processed through the judging system.
2. All supplier costs associated with the event have to be paid in advance which means that all table bookings must be paid in full prior to the event. Please make payment in accordance with the payment terms on the invoice received from SWCCF Ltd.
3. Please note that cancellation fees are applicable on all table bookings as follows:

Within 60 days of the event – 75% of total

Within 40 days of the event – 100% of total.